IN REPLY REFER TO DESC-PLB

DEFENSE LOGISTICS AGENCY

DEFENSE ENERGY SUPPORT CENTER 8725 JOHN J. KINGMAN ROAD, SUITE 4950 FORT BELVOIR, VIRGINIA 22060-6222

January 8, 2004

Gentlemen:

Request for Proposal (RFP) SP0600-01-R-0135-0001, Honduras PC&S, Purchase Program 1.8N is hereby issued to solicit the following requirements:

PUERTO CORTEZ

HO. ARMY. EXERCISE JOINT LOGISTICS OVER-THE-SHORE (JLOTS) 04

HONDURAS

BILLING DODAAC: W32DNL

ORDERING OFFICE: 800-221-9401 EXT. 1205/1204/1208

ESTIMATED OFFER QUANTITY PRICE

205-34 DIESEL FUEL #2 (DF2)

PORTS ACTIVE

8,250 GL

TANK WAGON (TW), INTO 1 2.500 GALLON HEMTT TANKER(S) AND PUMP UNIT (TPU) 1ST DELIVERY IS REQUIRED APPROXIMATELY 18 FEBRUARY 2004 THROUGH 16 MARCH 2004.

PUERTO CASTILLA

HO, ARMY, EXERCISE JOINT LOGISTICS OVER-THE-SHORE

(JLOTS) 04 HONDURAS BILLING DODAAC : W32DNL

ORDERING OFFICE: 800-221-9401 EXT 1205/1204/1208

405-34 DIESEL FUEL #2 (DF2)

49,000 GL

PORTS ACTIVE

TANK WAGON (TW), INTO 1 2.500 GALLON HEMTT TANKER(S) AND PUMP UNIT 1 1.200 GALLON NAVY TPU (WITH 4" MALE COUPLING). 1ST DELIVERY IS REQUIRED APPROXIMATELY 31 JANUARY 2004 THROUGH 16 MARCH 2004.

Your facsimile offer is requested for the above item(s) in accordance with Clause L2.11-1, FACSIMILE OFFERS. DESC's facsimile number is (703) 767-8506.

The closing date and time for receipt of offers is <u>January 15, 2004; 3:00 PM Local Time</u>, Fort Belvoir, Virginia. Please identify your offer by making reference to the RFP SP0600-01-R-0135-0001. Your offer shall include the statement that the offeror agrees to the terms and conditions of RFP SP0600-01-R-0135, as amended.

The terms and conditions of solicitation SP0600-01-R-0135, as amended are hereby incorporated into this solicitation, except as indicated herein.

Under Clause B19.37, ECONOMIC PRICE ADJUSTMENT PRICE (PC&S/BUNKERS) (CENTRAL AMERICA) (DESC MAR 2003), the base reference date is **January 1, 2004**.

The following clauses are hereby deleted from solicitation SP0600-01-R-0135:

B19.37	ECONOMIC PRICE ADJUSTMENT PRICE (PC&S/BUNKERS) (CENTRAL AMERICA) (DESC OCT 1999)
E22.01	QUALITY REPRESENTATIVE (DESC JUL 1992)
F4	DELIVERY AND ORDERING PERIODS (DESC AUG 1976)
G9.06	ADDRESS TO WHICH REMITTANCE SHOULD BE MAILED (DESC OCT 1997)
G9.07	ELECTRONIC TRANSFER OF FUNDS PAYMENTS – CORPORATE TRADE EXCHANGE
	(DESC MAY 1999)
G150.03-1	PAPERLESS ORDERING AND RECEIPT TRANSACTION SCREENS (PORTS) INTERNET
	APPLICATION
G150.06-2	SHIPMENT NUMBER TO BE IDENTIFIED ON INVOICES (PC&S) (DESC AUG 2000)
G150.07-2	SUBMISSION OF INVOICES FOR PAYMENT OVERSEAS (PC&S) (DESC DEC 2000)
G150.11	SUBMISSION OF INVOICES BY FACSIMILE (DESC OCT 2000)
K1.01-10	OFFEROR REPRESENTATIONS AND CERTIFICATIONS - COMMERCIAL ITEMS
	(ALTERNATES I/II) (JUL 2002/APR 2002/OCT 2000)
I1.03-8	CONTRACT TERMS AND CONDITIONS - COMMERCIAL ITEMS (PC&S) (PORTS INTERNET
	APPLICATION) (DESC DEC 2001)
L2.05-5	INSTRUCTIONS TO OFFERORS – COMMERCIAL ITEMS (PC&S) (DESC SEP 2000)

The following clauses are hereby added to solicitation SP0600-01-R-0135-0001. Clauses listed below will be faxed under separate cover.

B19.37	ECONOMIC PRICE ADJUSTMENT PRICE (PC&S/BUNKERS) (CENTRAL AMERICA) (DESC
	MAR 2003)
C16.77	OIL, DIESEL (DF2) (FMS HONDURAS) (DESC JUL 1998)
E22	LIST OF INSPECTION OFFICES FOR DESC CONTRACTS (DESC AUG 2003)
F4	DELIVERY AND ORDERING PERIODS (DESC JUN 2002)
G9.06	ADDRESS TO WHICH REMITTANCE SHNOULD BE MAILED (DESC DEC 1999)
G9.07	ELECTRONIC TRANSFER OF FUNDS PAYMENTS – CORPORATE TRADE EXCHANGE
	(DESC FEB 2003)
G150.03-1	PAPERLESS ORDERING AND RECEIPT TRANSACTION SCREENS (PORTS) INTERNET
	APPLICATION (DESC DEC 2001)
G150.06-2	SHIPMENT NUMBER TO BE IDENTIFIED ON INVOICES (PC&S) (DESC OCT 2001)
G150.07-2	SUBMISSION OF INVOICES FOR PAYMENT OVERSEAS (PC&S) (DESC JUN 2003)
G150.11	SUBMISSION OF INVOICES BY FACSIMILE (DESC JUN 2003)
I1.03-8	CONTRACT TERMS AND CONDITIONS - COMMERCIAL ITEMS (PC&S) (PORTS INTERNET
	APPLICATION) (DESC SEP 2002)
K1.01-10	OFFEROR REPRESENTATIONS AND CERTIFICATIONS - COMMERCIAL ITEMS
	(ALTERNATES I/II) (JUN 2003/APR 2002/OCT 2000)
K1.05	OFFEROR REPRESENTATIONS AND CERTIFICATIONS-COMMERCIAL ITEMS
	(DESC NOV 1995)
K85	DISCLOSURE OF OWNERSHIP OR CONTROL BY THE GOVERNMENTOF A TERRORIST
	COUNTRY (DESC MAR 1998)
L2.05-5	INSTRUCTIONS TO OFFERORS – COMMERCIAL ITEMS (PC&S) (DESC AUG 2001)
L2.11-2	FACSIMILE PROPOSALS (DESC OCT 1997)
_	

Due to the urgency of the requirement, the Government may award a contract on the basis of initial offers received, without discussions. The Government intends to award a contract to the responsible offeror whose offer conforming to the solicitation will be most advantageous to the Government, price and other factors specified elsewhere in the solicitation, considered. Accordingly, each offer should be submitted on the most favorable terms, from a price and technical standpoint.

If an Offeror Submission Package (OSP) was submitted under the master solicitation SP0600-01-R-0135, then an OSP is not required for this solicitation. However, your offer shall state, "the contractor's certifications submitted under RFP SP0600-01-R-0135 remain valid".

Your offer must also include a statement that "None of the prohibitions under clause K1.05, OFFEROR REPRESENTATIONS AND CERTIFICATIONS – COMMERCIAL ITEMS and K85, DISCLOSURE OF OWNERSHIP OR CONTROL BY THE GOVERNMENT OF A TERRORIST COUNTRY, included in solicitation SP0600-01-R-0135 are applicable."

Point of contact for this acquisition is Lisa L. O'Brien, Contract Specialist, Defense Energy Support Center, at (703) 767-

9534 or facsimile number (703) 767-8506.

ĽWLA MANLEY

Chief, Ground Fuels, Division II

Direct Delivery Fuels

B19.37 ECONOMIC PRICE ADJUSTMENT -- MARKET PRICE (PC&S/BUNKERS) (CENTRAL AMERICA) (DESC MAR 2003)

- (a) WARRANTIES. The Contractor warrants that--
- (1) The unit prices set forth in the Schedule do not include allowances for any portion of the contingency covered by this
 - (2) The prices to be invoiced hereunder shall be computed in accordance with the provisions of this clause.
 - (b) **DEFINITIONS.** As used throughout this clause, the term--
 - (1) **Award price** means the unit price set forth opposite the item in the Schedule.
- (2) **Market price** means the prices published by the <u>Honduras</u> Government in the official Honduran Government publication, Acuerdo/Decredo, and is the price with which the award price is to fluctuate. The market price should be the published price for the same or similar product as the item being purchased.
- (i) **Base market price** means the price that will provide the basis for subsequent price adjustments. The base market prices are listed by item in column V of the Table below.
- (ii) Adjusting market price means the market price in effect on the date of delivery and that will be used to determine the change in market price as defined in (c)(2) below.
 - (3) Date of delivery means--
 - (i) FOR TANKER OR BARGE DELIVERIES.
 - (A) **F.O.B. ORIGIN.** The date and time vessel commences loading.
 - (B) **F.O.B. DESTINATION.** The date and time vessel commences discharging.
 - (ii) FOR ALL OTHER TYPES OF DELIVERIES. The date product is received on a truck-by-truck basis.
 - (c) ADJUSTMENTS.

clause; and

- (1) **NOTIFICATION.** The Contractor shall notify the Contracting Officer, Defense Energy Support Center, of any change in the market price. This notice must be received at DESC within 15 calendar days from the date thereof. If publication occurs after the effective date of the change, and the Contractor notifies the Contracting Officer within 15 calendar days, the price changes shall be retroactive from the date of publication to the effective date of the change, except that retroactivity shall not exceed 60 days from the date of publication.
- (2) Subject to the provisions of this clause, the prices payable hereunder shall be determined by adding to the award price the same number of cents, or fraction thereof, that the adjusting market price increases or decreases, as measured in U.S. dollars, per like unit of measure, subsequent to the date on which the base market price is established (see column V of the Table). In order to calculate the price change authorized under this clause, the adjusting market price must reflect the current exchange rate between U.S. dollars and <u>Honduran Limperas</u> in effect on the date of the change.

(3) CALCULATIONS.

- (i) When there is a change in the market price published in the Acuerdo/Decredo, to calculate the new unit price, first find the change in the Acuerdo/Decredo market prices by subtracting the base market price from the new market price (both in <u>Limperas</u>). Then add this difference <u>Limperas</u> to the award price <u>Limperas</u> to obtain the new unit price. Finally, convert this price to U.S. dollars by dividing the resultant figure by the applicable exchange rate in effect at the time of the change.
- (ii) All arithmetical calculations, including the final adjusted market and unit prices, shall be rounded to four decimal places.
- (4) **NOTIFICATIONS.** Any resultant price changes shall be provided via notification through contract modifications and/or postings to the DESC web page under the heading **Doing Business with DESC** in accordance with the following:
- (i) **DECREASES.** If the Contractor fails to notify the Contracting Officer of any decrease in market price within the allotted 15-day period, such decrease shall apply to all deliveries made on or after the effective date of such decrease. However, if any overpayment is made to the Contractor as a result of the Contractor's failure to give timely notice to the Contracting Officer of any decrease in the established price, the Contractor shall be charged interest on such overpayment from the date of the overpayment to the date of reimbursement by the Contractor for the overpayment in accordance with paragraph (d), Disputes, of the CONTRACT TERMS AND CONDITIONS COMMERCIAL ITEMS clause of this contract.
- (ii) **INCREASES.** Any increase in unit price as a result of an increase in market price shall apply to all deliveries made on or after the date of receipt by the Contracting Officer of written notification from the Contractor of such increase in accordance with (c)(1) above. However, no notification incorporating an increase in a contract unit price shall be executed pursuant to this clause until the increase has been verified by the Contracting Officer.
- (5) **FAILURE TO DELIVER**. Notwithstanding any other provisions of this clause, no upward adjustment shall apply to product scheduled under the contract to be delivered before the effective date of the adjustment, unless the Contractor's failure to deliver according to the delivery schedule results from causes beyond the Contractor's control and without its fault or negligence, within the meaning of paragraphs (f), Excusable Delays, and (m), Termination for Cause, of the CONTRACT TERMS AND CONDITIONS COMMERCIAL ITEMS clause of this contract, or is the result of an allocation made in accordance with the terms of the ALLOCATION clause of this contract, in which case the contract shall be amended to make an equitable extension of the delivery schedule.
- (6) **UPWARD CEILING ON ECONOMIC PRICE ADJUSTMENT.** The Contractor agrees that the total increase in any contract unit price pursuant to these economic price adjustment provisions shall not exceed <u>60</u> percent of the award price in any applicable program year (whether a single year or a multiyear program), except as provided hereafter.

- (i) If at any time the Contractor has reason to believe that within the near future a price adjustment under the provisions of this clause will be required that will exceed the current contract ceiling price for any item, the Contractor shall promptly notify the Contracting Officer in writing of the expected increase. The notification shall include a revised ceiling the Contractor believes is sufficient to permit completion of remaining contract performance, along with appropriate explanation and documentation as required by the Contracting Officer.
- (ii) If an actual increase in the market price would raise a contract unit price for an item above the current ceiling, the Contractor shall have no obligation under this contract to fill pending or future orders for such item, as of the effective date of the increase, unless the Contracting Officer issues a contract modification to raise the ceiling. If the contract ceiling will not be raised, the Contracting Officer shall so promptly notify the Contractor in writing.

(7) **REVISION OF MARKET PRICE INDICATOR.** In the event--

- (i) Any applicable market price is discontinued or its method of derivation is altered substantially; or
- (ii) The Contracting Officer determines that the market price indicator consistently and substantially failed to reflect market

conditions--

the parties shall mutually agree upon an appropriate and comparable substitute for determining the price adjustments hereunder. The contract shall be modified to reflect such substitute effective on the date the indicator was discontinued, altered, or began to consistently and substantially fail to reflect market conditions. If the parties fail to agree on an appropriate substitute, the matter shall be resolved in accordance with paragraph (d), Disputes, of the CONTRACT TERMS AND CONDITIONS - COMMERCIAL ITEMS clause of this contract.

- (d) CONVERSION FACTORS. If this clause requires quantity conversion for economic price adjustment purposes, the conversion factors for applicable products, as specified in the CONVERSION FACTORS provision, apply unless otherwise specified in the Schedule.
- (e) **EXAMINATION OF RECORDS.** The Contractor agrees that the Contracting Officer or designated representatives shall have the right to examine the Contractor's books, records, documents, or other data the Contracting Officer deems necessary to verify Contractor adherence to the provisions of this clause.
- (f) **FINAL INVOICE.** The Contractor shall include a statement on the final invoice that the amounts invoiced hereunder have applied all decreases required by this clause.
 - (g) TABLE.

I	II	III	IV	V
Item No.	Name of publication	Heading under which market price is published and name of product	Location where market price is applicable	Base market price as of <u>January 1, 2004</u> (date of publication) (includes all taxes)
205-34	Honduran Acuerdo/Decredo	#2 Diesel Fuel (DF2)	Puerto Cortez, Honduras	
405-34	Honduran Acuerdo/Decredo	#2 Diesel Fuel (DF2)	Puerto Castilla, Honduras	
			(DESC 52.216-9F51)	

C16.77 FUEL OIL, DIESEL (DF2) (FMS HONDURAS) (DESC JUL 1998)

Diesel fuel oil, grade DF2, shall be supplied using the following in-country commercial specification for Honduras:

- (a) API gravity (ASTM D 287) shall be 30.0 minimum at 60°F.
- (b) Flash point (ASTM D 93) shall be 140°F minimum.
- (c) Viscosity (ASTM D 445) shall be 2.3 4.1 cst at 40°C.
- (d) Pour point (ASTM D 97) shall be 20°F maximum.
- (e) Sulfur (ASTM D 1551) shall be 0.50 weight percent maximum.
- (f) Copper strip corrosion (ASTM D 130) shall be 1b maximum when tested for 3 hours at 122°F.
- (g) Cetane index (ASTM D 976) shall be 43 minimum.
- (h) Ash content (ASTM D 482) shall be 0.005 weight percent maximum.
- (i) Neutralization number/strong acid number, SAN (ASTM D 974) shall be 0.5 mg KOH/g maximum.
- (j) Distillation, degrees F (ASTM D 86), shall be as follows:

50 percent recovered, maximum 560 90 percent recovered Report End point, maximum 710 (k) Water and sediment (ASTM D 2709) shall be reported.

(DESC 52.246-9FDK)

E22 LIST OF INSPECTION OFFICES FOR DESC CONTRACTS (DESC AUG 2003)

The following lists shall be used to identify the Government inspection office assigned inspection responsibility for DESC contracts in a particular geographic area. These contracts include, but are not limited to, those for bulk petroleum products and additives, intoplane refueling, petroleum storage and laboratory services, coal, missile fuels (including compressed gases), and posts, camps, and stations. The area of inspection responsibility and corresponding office code are assigned in paragraphs (a) and (b). The address and phone number of each inspection office by office code is provided in paragraph (c). Unless a particular inspection office is identified in another part of the contract, the assignments in this clause shall apply.

(a) AREAS OF RESPONSIBILITY AND OFFICE CODES WITHIN THE CONTINENTAL UNITED STATES (CONUS):

Alabama	110	Maine	110	Oklahoma	110
Arizona	120	Maryland	110	Oregon	120
Arkansas	110	Massachusetts	110	Pennsylvania	110
California	120	Michigan	110	Rhode Island	110
Colorado	120	Minnesota	110	South Carolina	110
Connecticut	110	Mississippi	110	South Dakota	110
Delaware	110	Missouri	110	Tennessee	110
District of Columbia	110	Montana	120	Texas	110
Florida	110	Nebraska	110	Utah	120
Georgia	110	Nevada	120	Vermont	110
Idaho	120	New Hampshire	110	Virginia	110
Illinois	110	New Jersey	110	Washington	120
Indiana	110	New Mexico	120	West Virginia	110
Iowa	110	New York	110	Wisconsin	110
Kansas	110	North Carolina	110	Wyoming	120
Kentucky	110	North Dakota	110		
Louisiana	110	Ohio	110		

EXCEPTIONS:

- (1) The El Paso, Texas, area is assigned to Code 120 (DESC Americas West).
- (2) The Newcastle, Wyoming, area is assigned to Code 110 (DESC Americas East).

(b) AREAS OF RESPONSIBILITY AND OFFICE CODES OUTSIDE THE CONTINENTAL UNITED STATES (OCONUS) (INCLUDING ALASKA AND HAWAII):

Afghanistan	400	Djibouti	400	Kyrgyzstan	400	Russia	200
Africa	200^{2}	Egypt	400	Laos	350^{1}	Saudi Arabia	400
Alaska	320	Eritrea	400	Lebanon	200	Seychelles Is.	400
Antarctica	310	Ethiopia	400	Madagascar	200	Singapore	350^{1}
Armenia	200	Europe (Continental)	200	Malaysia	350^{1}	Somalia	400
Ascension Island	111	Georgia	200	Maldives	350^{1}	South America	111
Australia	350^{1}	Greenland	200	Malta	200	Sri Lanka	350^{1}
Azerbaijan	200	Hawaiian Islands	310	Mauritius	200	Sudan	400
Azores	200	Hong Kong	330	Mexico	111	Syria	200
Bahrain	400	Iceland	200	Midway Island	310	Taiwan	350^{1}
Bangladesh	350^{1}	India	350^{1}	Mongolia	330	Tajikistan	400
Bermuda	111	Indonesia	350^{1}	Myanmar	350^{1}	Thailand	350^{1}

Bhutan	350^{1}	Ireland	200	Nepal	350^{1}	Turkey	200
Brunei	350^{1}	Iraq	400	New Zealand	350^{1}	Turkmenistan	400
Cambodia	350^{1}	Israel	200	Oman	400	United Arab	
Canada	120	Japan	340	Pacific Islands		Emirates	400
Canary Island	200	Johnston Atoll	310	(Central & South)	310	United Kingdom	200
Caribbean Islands	111	Jordan	400	Pakistan	400	Uzbekistan	400
Central America	111	Kazakhstan	400	Papua New Guinea	310	Vietnam	350^{1}
Chagos Archipelago	300	Kenya	400	Philippines	350^{1}	Wake Island	310
Comoros	200	Korea	330	Qatar	400	Yemen	400
Cyprus	200	Kuwait	400	Ryukus Islands, Japan	340		

E22 (CONT'D)

[1] A copy of all documentation related to the inspection of product shipments by DESC Singapore should also be sent to Code 300, DESC Pacific

^[2] Except for those countries specifically assigned to DESC Middle East in the above list, all other countries in Africa fall under DESC Europe.

(c) INSPECTION OFFICES AND CODES.

110. DESC Americas -- East

Federal Building, Room 1005

2320 LaBranch Street

Houston, TX 77004-1091 Phone: (713) 718-3883

FAX: (713) 718-3891

111. DESC Homestead

360 Coral Sea Blvd.

Homestead AFB, FL 33039-1299 Phone: (305) 258-7454/55/56

FAX: (305) 258-7761

120. DESC Americas -- West

3171 N Gaffey Street

San Pedro, CA 90731-1099 Phone: (310) 900-6960 FAX: (310) 900-6973

200. DESC Europe

ATTN: Quality Manager CMR 443, Box 5000 APO AE 09096-5000

[Location: Wiesbaden, Germany] Phone: 49-611-380-7413/7541³ FAX: 49-611-380-7406³

300. DESC Pacific

ATTN: Quality Manager

Building 11

Camp H M Smith, HI 96861 Phone: (808) 477-1173 FAX: (808) 477-5710

310. DESC Middle Pacific

Building 11

Camp H M Smith, HI 96861 Phone: (808) 477-5441 FAX: (808) 477-5710

E22 (CONT'D)

320. DESC Alaska

10480 22nd Street

Elmendorf AFB, AK 99506-2500

Phone: (907) 552-3949 FAX: (907) 753-0517

330. DESC Korea

Building T-383 (CP OSCAR)

APO AP 96218-0171

[Location: Camp Walker, Taegu, Korea]

Phone: 82-53-470-5204³ FAX: 82-53-470-5103³

340. DESC Japan

Yokota Building 714, Room 211/B-18

Unit 5266

APO AP 96328-5266

[Location: Yokota AB, Japan] Phone: 81-311-755-2673³ FAX: 81-311-755-3598³

350. DESC Singapore

PSC 470, Box 2700

FPO AP 96534-2700

Phone: 65-287-7626³ FAX: 65-288-6540³

400. DESC Middle East

ATTN: Quality Manager PSC 451, Box DESC-ME FPO AP 09834-2800 [Location: Juffair, Bahrain]

Phone: 973-724-650³ FAX: 973-724-670³

(DESC 52.246-9F40)

^[3] Dial 011 before these numbers when calling from the U.S. When calling these numbers from outside the U.S., use the appropriate international long distance prefix for the country where the call originates.

F4 DELIVERY AND ORDERING PERIODS (DESC JUN 2002)

- (a) The period of this contract during which the Ordering Officer may order and the Contractor shall deliver, if ordered, will be as follows unless the Schedule specifies otherwise:
 - (1) Ordering period begins: <u>DATE OF AWARD</u> and ends: <u>16 MARCH 2004</u>.
 - (2) Delivery period begins: 31 JANUARY 2004 and ends: 30 days after end of ordering period.
- (b) Notwithstanding the foregoing, deliveries prior to the delivery period, made at the option of the Contractor and pursuant to an order by the Government, shall be deemed to have been made under this contract at the applicable contract price(s).

(DESC 52.242-9F75)

G9.06 ADDRESS TO WHICH REMITTANCE SHOULD BE MAILED (DESC DEC 1999)

Remittances shall be mailed only at the Government's option or where an exception to payment by Electronic Funds Transfer (EFT) applies. (See the PAYMENT BY ELECTRONIC FUNDS TRANSFER - CENTRAL CONTRACTOR REGISTRATION or the PAYMENT BY ELECTRONIC FUNDS TRANSFER - OTHER THAN CENTRAL CONTRACTOR REGISTRATION clause.)

Offeror shall indicate below the complete mailing address (including the nine-digit zip code) to which remittances should be mailed if such address is other than that shown in Block 15a (Standard Form (SF) 33) for noncommercial items or Block 17a (SF 1449) for commercial items. In addition, if offeror did not incorporate its nine-digit zip code in the address shown in Block 15a of the SF 33 or in Block 17a of the SF 1449, the offeror shall enter it below:

	(a) Pay	ee Na	me (C	Contra	ctor):																							
									(DO	NC	ΤI	EXC	CEE	D 2	25 (CH.	AR.	AC	TE	ERS	S)						
	(b) Cho	eck Re	mitta	nce A	ddres	s:																						
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(DO NOT EXCEED 153 CHARACTERS)

(DESC 52.232-9F55)

THIS CLAUSE APPLIES ONLY TO DESC-FUNDED ITEMS.

	LECTRONIC TRANSFER OF FUNDS PAYMENTS - CORPORATE TRADE EXCHANGE (DESC FEB 2003)) The Contractor shall supply the following information to the Contracting Officer no later than 5 days after contract award and
before submissio	n of the first request for payment. The bank designated as the receiving bank must be located in the United States and must be ing Automated Clearing House (ACH) transactions.
NAME OF	RECEIVING BANK:
	(DO NOT EXCEED 29 CHARACTERS)
CITY AND	STATE OF RECEIVING BANK:
AMERICA	N BANKERS ASSOCIATION NINE DIGIT IDENTIFIER OF RECEIVING BANK:
ACCOUNT	TYPE CODE: (Contractor to designate one)
[] CHEC	KING TYPE 22
[] SAVI	NGS TYPE 32
RECIPIENT'S A	CCOUNT NUMBER ENCLOSED IN PARENTHESES:
RECIPIENT'S N	AME:
STREET ADDR	ESS:
CITY AND STA	TE: (DO NOT EXCEED 25 CHARACTERS)
	OTE: Additional information may be entered in <u>EITHER</u> paragraph (b) <u>OR</u> paragraph (c) below. Total space available for red in (b) OR (c) is 153 characters.
(b	SPECIAL INSTRUCTIONS/OTHER IDENTIFYING DATA:
	(DO NOT EXCEED 153 CHARACTERS)
	OR
institution for de) THIRD PARTY INFORMATION: Where payment is to be forwarded from the receiving bank to another financial posit into Contractor's account, the following information <u>must</u> be supplied by the Contractor: Second Bank Name, City/State Account Number, and Account Name.

(DO NOT EXCEED 153 CHARACTERS)
(d) CONTRACTOR'S DESIGNATED OFFICIAL SUBMITTING ELECTRONIC FUNDS TRANSFER INFORMATION.
NAME:
TITLE:
TELEPHONE NUMBER:
SIGNATURE:

- (e) Any change by the Contractor in designation of the bank account to receive electronic transfer of funds in accordance with this clause must be received by the Contracting Officer no later than 30 days prior to the date the change is to become effective.
 - (f) The electronic transfer of funds does not constitute an assignment of such funds in any form or fashion.
- (g) In the event corporate trade exchange (CTX) payments cannot be processed, the Government retains the option to make payments under this contract by check.

(h) NOTICE TO FOREIGN SUPPLIERS.

- (1) Payment may be made through the Federal Reserve Wire Transfer system. The bank designated as the receiving bank must be located in the United States and must be capable of receiving ACH transactions. The appropriate American Bankers Association nine-digit identifier must be supplied in order for payments to be processed through CTX.
- (2) If your account is with a foreign bank that has an account with a bank located within the United States, the U.S. bank may be designated as the receiving bank. The recipient's name and account number shall identify the foreign bank, and transfer instructions to supplier's account must be specified in (b) **OR** (c) above.
- (3) The Third Party information supplied in (c) above will be located in the first RMT segment of the CTX payment information sent to the receiving bank.
 - (i) Notwithstanding any other provision of the contract, the requirements of this clause shall control.

(DESC 52.232-9FJ1)

G150.03-1 PAPERLESS ORDERING AND RECEIPT TRANSACTION SCREENS (PORTS) INTERNET APPLICATION

(DESC DEC 2001)

APPLICABLE TO DoD ACTIVITES ONLY.

(a) **CONTRACTOR PASSWORD.** The Contractor will furnish an email distribution list to the DESC Contracting Officer providing name(s), email address(es), phone and facsimile number(s) for all those individuals that may need to receive email notification of orders. The DESC Contracting Officer will furnish the Contractor with a password. Supplementing the "user name" (bidder code), the Contractor shall use this password to access contract-specific web pages and the Paperless Ordering and Receipt Transaction Screens (PORTS) Internet application. This includes access to electronically signed written orders (SF 1449), as described in (b) below. The Contractor shall also use the password to access PORTS for transmitting receipt documents to the Activity and for transmitting invoices to the payment office, as identified in (d) below.

(b) PREPARATION AND TRANSMISSION OF ORDERS AND CALLS AGAINST ORDERS.

- (1) The Government may issue an order for a specific delivery or a series of deliveries (e.g., several deliveries during a week). The Government may also elect to issue an order covering a longer period (including monthly orders) and make periodic calls against these orders designating specific delivery dates, times, and quantities.
- (2) Orders, and calls against orders, may be issued orally or in writing. An oral delivery order for fuel shall be considered issued by the Government when it is verbally assigned a delivery order number. For all orders, the appropriate ordering office/officer will provide the Contractor, via the PORTS Internet application, with an electronically signed written order, SF 1449,

within 24 hours or one business day after issuing the oral order. (Once the Ordering Officer has completed the web page order, an email will be sent to the Contractor to provide notice that the order is available on the contract-specific web page. The order will also be submitted to the payment office.) An oral order shall provide the required advance notice to the Contractor and the following information: Order number; contract number; item number; quantity; delivery location; any applicable taxes, which should be billed as a separate item on the invoice; and the required delivery date. Regardless of the unit price cited on the written order, the office designated to make payments on the written order will pay the applicable unit price in effect under the ECONOMIC PRICE ADJUSTMENT (PC&S) clause.

- (3) Calls against previously issued orders must be confirmed in writing within 24 hours or one business day via email message. The email confirmation will reference the previously issued order number and item number and designate specific delivery location, dates, and quantity to be delivered against that order.
- (4) The Contractor's nonreceipt of a written or electronic confirmation of an oral order or oral call against a written or electronic order does not itself relieve the Contractor from its obligation to perform in accordance with the oral order or oral call against a written or electronic order. The Contractor should contact the DESC Contracting Officer if problems are experienced with receipt of the electronic or written confirmation.

(c) COMMERCIAL RECEIPTS.

- (1) The Contractor shall provide a commercial receipt (bill of lading, metered ticket, or delivery ticket) upon completing delivery. The Government representative may date and sign the commercial receipt and will be provided with a legible copy. The following information shall be stated on the commercial receipt:
 - (i) Item number;
 - (ii) Order number;

item.

- (iii) Type of fuel delivered;
- (iv) Date of the delivery into the Government's tank(s);
- (v) Delivered quantity and, if volume correction is required in accordance with the DETERMINATION OF QUANTITY (PC&S) clause, the fuel temperature and API gravity. If temperature compensating meters are used, only the API gravity and delivered quantity are recorded;
 - (vi) Tank identifier determined by the base; and
 - (vii) Any other required information specified in the narrative of the Schedule for the
- (2) The Contractor will maintain all signed receipts as evidence of delivery and will provide them to the Government upon request, as dictated by the CONTRACT TERMS AND CONDITIONS COMMERCIAL ITEMS (PC&S) (PORTS INTERNET APPLICATION) clause. The records will be annotated with "NONTAXABLE USE ONLY. PENALTY FOR TAXABLE USE" where applicable.
- (d) PREPARATION AND TRANSMISSION OF THE MATERIAL INSPECTION AND RECEIVING REPORT (DD FORM 250)/INVOICE. At the time of each delivery of supplies or services under this contract, the Contractor shall prepare and furnish to the Government a Material Inspection and Receiving Report in the manner and to the extent required by Appendix F of the Defense FAR Supplement, Material Inspection and Receiving Report, except as noted in this clause. The Contractor, or its designee, shall key the following information from the commercial receipt(s) into the contract-specific web pages for generation of the continuation page and the first page of the DD Form 250 document upon accessing the web screens per the instructions to be provided on the DESC homepage.
- (1) On the first page of the web screen for creating a new DD Form 250, the Contractor will select the appropriate line item and order/amendment number from a pull-down list (which already depicts the associated contract number, requisition number, and mode of delivery). The Contractor must insert the shipment date reflecting the date fuel was actually delivered. On the next screen, the Contractor will enter a unique invoice number, confirm the escalated unit price (which may also be corrected if applicable) and any discount terms offered other than net 30 days, and select the appropriate method of quantity determination (either loading rack method or nonloading rack method). The loading rack method is selected if the quantity delivered is determined based on loading rack meter tickets from the terminal; the nonloading rack method is selected if quantity determination is based on any other method as specified in the DETERMINATION OF QUANTITY (PC&S) clause.
- (2) On the next screen, the Contractor will enter sequentially the following information from each commercial ticket, which will be depicted in three columns on the DD Form 250 continuation page:
 - (i) The commercial ticket number;
- (ii) The quantity indicated on the commercial receipt, (system will round quantity up or down), determined in accordance with the DETERMINATION OF QUANTITY clause; and
- (iii) The tank identifier determined by the Activity (such as a building number). This tank identifier is required only for auto-fill items.

The total volume delivered to the Activity as input by the Contractor will automatically be entered into Block 17 of the DD Form 250 as a whole number; the required sequential shipment number under the order will automatically be entered into Block 2. If there is disagreement between the Contractor and the Government as to the

quantity delivered, the DESC Contracting Officer will be promptly notified. (See the CONTRACT TERMS AND CONDITIONS – COMMERCIAL ITEMS (PC&S) (PORTS INTERNET APPLICATION) clause.)

- (3) Upon completion of the DD Form 250/invoice web screen document, the Contractor or designee will key the submission for processing, which automatically triggers two actions:
- (i) An email message to the Activity. The email message will request approval of the DD Form 250 and inform the Activity to access the web page to accomplish this by electronic signature or it will specify order number, shipment date and number, item, quantity shipped and all delivery tickets that apply.
- (ii) An electronic submission to the payment office and Contractor notification of that invoice submission. The invoice transaction must be received no later than 5:30 p.m. to be considered received that day. Invoices received after 5:30 p.m. shall be considered received the next United States Government business day.
 - (4) AIR FORCE ONLY: The Government's Authorized Representative will either—
- (i) Verify the invoiced amount and return an email message confirming the quantity invoiced. The Contractor will receive an email message from the activity that the invoiced amount has been confirmed; OR
- (ii) Dispute the quantity being invoiced. Advise the Contractor by email of the reason (such as shipment date or quantity error). In this case, the Contractor will then submit a revised DD Form 250/invoice to the Activity (and to the payment office)via PORTS; the Contractor need only key in the data field(s) requiring correction and resubmit for processing. The DD Form 250 must be resubmitted within 24 hours or one business day of the Activity's notification. If the Contractor disagrees with the Activity's notification of disagreement, the Contractor may contact the DESC Contracting Officer. (See the CONTRACT TERMS AND CONDITIONS COMMERCIAL ITEMS (PC&S) (PORTS INTERNET APPLICATION) clause.
- (iii) If any errors are discovered on the Contractor's DD Form 250 after submission to the Activity, but before either confirmation or notification of disagreement, the Contractor will promptly correct by clicking on the "Correct Submitted DD Form 250/invoice" key and entering corrections of any prior errors. When submitted to the Activity for verification/confirmation, the DD Form 250/invoice document is automatically labeled with the words "CORRECTED COPY." As in (d)(4)(i) and (ii) above, the Contractor is notified with automatic posting of the electronic transmission to the payment office.
 - (5) **OTHER DoD ONLY:** The Government's Authorized Representative will either—
- (i) Approve or accept the DD Form 250 document by electronic signature and submit the document via the PORTS Internet application to the payment office. The Contractor will receive an email message via the Internet application that the document has been approved and submitted to the payment office; OR
- (ii) Reject the DD Form 250 document, advising the Contractor by email of the reason for rejection (such as shipment date or quantity error). In this case, the Contractor will then submit a revised DD Form 250/invoice to the Activity (and to the payment office) via PORTS; the Contractor need only key in the data field(s) requiring correction. If the Contractor fails to submit a revised DD Form 250 within 24 hours or one business day of the Activity's rejection notification based on discrepancy in quantity or shipment date, in order to avoid potential delays in payment the Activity may proceed to change either the quantity or shipment date to that which the Activity had asserted. These changes will be forwarded to both the payment office and the Contractor. If the Contractor still disagrees with the Activity's change(s), the Contractor may contact the DESC Contracting Officer. (See the CONTRACT TERMS AND CONDITIONS COMMERCIAL ITEMS (PC&S) (PORTS INTERNET APPLICATION) clause.)
- (iii) If any errors are discovered on the Contractor's DD Form 250 after submission to the Activity, but before either approval or rejection, the Contractor will promptly advise the Activity by either telephone or email in order that the document can be rejected with an accurate notation and then revised (see (d)(5)(ii) above) as soon as possible.
- (iv) Upon signature of approval/acceptance on the DD Form 250 by the Government representative, any corrections to the document must be performed via the web page. The Contractor will click on the "Correct Submitted DD Form 250/Invoice" key and enter corrections of any prior errors. When submitted to the Activity for approval, the DD Form 250/invoice document is automatically labeled with the words "CORRECTED COPY." As in (d)(5)(i) and (ii) above, the Contractor is notified, with automatic posting of the electronic transmission to the payment office.
- (6) Invoices will be handled in accordance with the Prompt Payment Act (31 U.S.C. 3903) and Office of Management and Budget (OMB) Circular A-125, Prompt Payment.
- (7) The Government will not be liable to the Contractor for any incidental or consequential damages resulting from any delay, omission, or error in the transmission or receipt of invoices under the Internet application.
- (8) Electronic data transmitted by the Internet application will be admissible as evidence on the same basis as customary paper documents. The parties will be legally bound by the electronic documents.

(e) REQUIRED USE OF PORTS INTERNET APPLICATION.

- (1) Use of PORTS, as described above, is required <u>except</u> in the cases indicated in (g) below and as identified exceptions to electronic invoicing under the CONTRACT TERMS AND CONDITIONS COMMERCIAL ITEMS (PC&S) (PORTS INTERNET APPLICATION) ADDENDUM clause.
- (2) In the event there is an interruption of PORTS service, fax/paper invoices may be submitted to DFAS Columbus only after the Contractor has contacted the DESC Contracting Officer and is given authorization to do so. A four-digit confirmation code will be provided by the DESC Contracting Officer and must be inserted (handwritten or typed) on each

fax/paper invoice. DFAS Columbus will return any fax/paper invoice that does not contain the four-digit confirmation code. Fax/paper invoices must contain information required for a proper invoice per instructions contained in the CONTRACT TERMS AND CONDITIONS – COMMERCIAL ITEMS (PC&S) (PORTS INTERNET APPLICATION) clause. Once the difficulties with PORTS has been resolved, the Contractor must revert to using PORTS to invoice.

(f) PAYMENT.

- (1) Payment shall be made in accordance with the terms as stated in the CONTRACT TERMS AND CONDITIONS COMMERCIAL ITEMS (PC&S) (PORTS INTERNET APPLICATION) clause. Notwithstanding any permissible variation percentage between the ordered and delivered quantity, payment is authorized for a percentage not to exceed 120 percent of the ordered quantity.
- (2) Payment terms for an invoice received via electronic PORTS submission by the payment office will be net 30 days from date of receipt of a proper invoice. See (d)(3) above. Payment terms for invoices other than by the electronic PORTS transmission will also be net 30 days from receipt of a proper invoice unless a discount is offered and accepted by the payment office.
- (g) INVOICING DETENTION AND DEMURRAGE COSTS. Detention costs, allowable only on tank truck deliveries (not applicable to multiple drop tank truck or any tank wagon deliveries), and demurrage costs for barge/tanker deliveries will be the sole responsibility of the Activity incurring them. The Contractor will submit invoices for detention or demurrage costs directly to the Activity receiving the product. These provisions are applicable to DLA-owned/capitalized as well as non-DLA-owned/noncapitalized products. If the receiving activity is an Army activity, a copy of the detention/demurrage cost invoice must also be furnished to the following address:

COMMANDER US ARMY PETROLEUM CENTER SATPC-L NEW CUMBERLAND PA 17070-5008

(DESC 52.232-9FH6)

G150.06-2 SHIPMENT NUMBER TO BE IDENTIFIED ON INVOICES (PC&S) (DESC OCT 2001)

- (a) For purposes of this clause and the contract, "**shipment number**" for PC&S deliveries is defined as a seven position alphanumeric number.
- (1) All invoices processed electronically using the PAPERLESS ORDERING RECEIPTS TRANSACTION SCREENS (PORTS) for PC&S deliveries will contain a Julian date shipment number. A Julian date is defined as **Position one (1) is the year and the last three (3) digits are the day of the year (i.e., 1159 represents June 8, 2001).** The electronic system will automatically generate the Julian date shipment number based on the <u>date shipped</u> inserted by the Contractor.
- (i) The <u>date shipped</u> for all f.o.b. destination contract line items must be the date fuel was actually <u>received</u> by the activity. The date should never be the date the Contractor loaded its delivery conveyance unless the <u>activity receives the product</u> on the same day.
- (ii) For f.o.b. origin items, the Julian date shipment number will be the date the activity picked up product from the Contractor's f.o.b. origin point/terminal.
- (2) All invoices processed manually must contain a Julian date shipment number based on the provisions stated in subparagraphs (i) and (ii) above.
- (b) The first three positions of the Julian date shipment number shall always consist of the alpha characters "PCS". The remaining four positions shall consist of the Julian date based on the provisions stated in subparagraphs (i) and (ii) above.
- (c) The Contractor must identify the shipment number on each invoice submitted for payment. The **SAME** shipment number shall be used for multiple deliveries under the same contract line item on the same calendar day. The Contractor shall convey the appropriate shipment number to the receiving activity.

(DESC 52.232-9F85)

THIS CLAUSE APPLIES ONLY TO ITEMS PAID BY DFAS - COLUMBUS CENTER.

G150.07-2 SUBMISSION OF INVOICES FOR PAYMENT (OVERSEAS PC&S) (DESC JUN 2003) NOTE: INVOICES WILL REFLECT QUANTITIES IN WHOLE NUMBERS AND SHALL BE ROUNDED AS APPLICABLE. Example: 7,529.4 = 7,529 or 7,529.5 = 7.530.

- (a) **GENERAL.** This contract is for overseas fuel deliveries for posts, camps, and stations. Invoices will be paid on the basis of the Contractor's delivery to the point of first receipt by the Government.
- (b) **RESPONSIBILITY FOR SUPPLIES.** Title to the supplies shall vest in the Government upon delivery to the point of first receipt by the Government. Notwithstanding any other provision of the contract, the Contractor shall assume all responsibility and risk of loss for supplies (1) not received at destination, (2) damaged in transit, or (3) not conforming to purchase requirements. The Contractor shall either

replace or correct such supplies promptly at its expense, provided instructions to do so are furnished by the Contracting Officer within 90 days from the date title to the supplies vests in the Government.

(c) **PAYING OFFICE.** Invoices for product paid with Defense Logistics Agency/Defense Energy Support Center (DESC) funds, as cited on the order, will be paid by DESC and should be mailed to--

DEFENSE FINANCE AND ACCOUNTING SERVICES - COLUMBUS CENTER

ATTN: DFAS-BVDFP/CC

PO BOX 182317

COLUMBUS OH 43218-6252

(d) CERTIFICATION OF RECEIPT.

- (1) Receiving activity personnel will certify the receipt of fuel by preparing and signing one of the following documents:
 - (i) Standard Form 1449, Solicitation/Contract/Order for Commercial Items; or
 - (ii) DD Form 1155, Order for Supplies or Services; or
 - (iii) DD Form 250, Material Inspection and Receiving Report.
- (2) Receiving activities shall input receipt information into the Defense Fuel Automated Management Systems (DFAMS) via Fuels Control Center or other electronic systems installed at their activity. A copy of the receipt document shall be submitted to the Contractor. Copies of receipt documents shall be submitted to DESC-FII upon request.
- (3) Payments to the Contractor will be based on the quantities specified in the receiving report and payments will be made in accordance with the terms of the contract.

(e) SUBMISSION OF INVOICES.

- (1) Upon delivery of supplies to the point of first receipt by the Government, the Contractor shall prepare an invoice in accordance with the terms of this contract. (For Germany only, the Contractor shall invoice all products using liters, except FO6 which will be invoiced in kilograms.) The Government prefers that the Contractor submit an invoice for each item for no more or less than the total daily delivered quantity at a particular activity. However, invoices may be submitted on a daily, weekly, bimonthly, or monthly basis. Weekly, bimonthly, and monthly invoices must contain only one item number and only one corresponding delivery order number and must specify the total quantity delivered for each specific delivery date.
- (2) Invoices submitted for payment shall be submitted in duplicate. The submission shall include an original invoice clearly marked **ORIGINAL** and one copy clearly marked **INVOICE COPY**. A carbon copy may be submitted as an original provided it is clearly marked **ORIGINAL** as stated above.
- (3) **FOR GERMANY ONLY.** The original tax exemption documentation (Abwicklungsschein) must accompany the invoice unless the invoice is submitted via facsimile (fax). Submission of the Abwicklungsschein for invoices submitted via fax shall follow the instructions contained in paragraph (5) below.

(4) COURIER DELIVERY OF INVOICES.

(i) Couriers, acting on behalf of Contractors, must deliver Contractor invoices being submitted for payment to the following street address:

DEFENSE FINANCE AND ACCOUNTING SERVICE – COLUMBUS CENTER ATTN: DFAS-BVDFP/CC 3990 EAST BROAD STREET, BLDG 21 COLUMBUS OH 43213-1152

(ii) Invoices submitted by courier to the above address will be handled in a timely manner.

G150.07-2 (CONT'D)

- (5) **FACSIMILE INVOICES.** Faxed invoices are authorized only where the fax number is noted for the paying office stated in the ORDERING AND PAYING OFFICERS (OVERSEAS PC&S) clause of this contract. The following provisions apply if the paying office can accept fax invoices:
- (i) Contractors who select the fax method of invoicing prior to award in accordance with the FACSIMILE INVOICING provision must do so for all invoices. Failure to comply with these requirements will result in revocation of the Contractor's right to submit invoices by the fax method.
- (ii) If the fax is received before 5 p.m. Eastern Standard Time (EST), the receipt date of records is the date the item was received. If the fax is received after 5 p.m. EST, the receipt date is the next business day.
 - (iii) The DFAS-BVDFP/CC fax number is (614) 693-2537.
 - (iv) The Contractor shall include its fax number on each document transmitted.
- (v) After transmitting the original invoice, the Contractor shall mark that invoice "ORIGINAL INVOICE FAXED" and retain it. The hard copy is not required for payment and shall not be mailed to the payment office unless DFAS-BVDFP/CC specifically requests it.
- (vi) **FOR GERMANY ONLY.** The Contractor must mail the original tax exemption documentation (Abwicklungsschein) immediately after submission of the faxed invoice. A copy of the faxed invoice must accompany the Abwicklungsschein.
- (f) **INVOICING DETENTION COSTS.** Unless otherwise specified in the contract, detention costs, allowable only on tank truck deliveries (not applicable to multiple drop tank truck or any tank wagon deliveries), will be the sole responsibility of the activity incurring them. Invoices for detention costs will be submitted by the Contractor directly to the activity receiving the product. If the receiving activity is an Army activity, a copy of the detention cost invoice must also be furnished to the following address:

COMMANDER, US ARMY PETROLEUM CENTER ATTN: SATPC-L NEW CUMBERLAND PA 17070-5008

(DESC 52.232-9FB1)

- G150.11 SUBMISSION OF INVOICES BY FACSIMILE (DESC JUN 2003)
- **NOTE 1: FOR GROUND FUELS (PC&S) CONTRACTS:** This clause applies only to items paid by DFAS Columbus Center for DoD Activities.
- NOTE 2: See paragraph (c) for facsimile invoicing for DETENTION/DEMURRAGE costs.
- NOTE 3: INVOICES WILL REFLECT QUANTITIES IN WHOLE NUMBERS AND SHALL BE ROUNDED AS APPLICABLE. Example: 7,529.4 = 7,529 or 7,529.5 = 7,530.
- (a) <u>IMPORTANT NOTICE</u>: Contractors who select the facsimile (FAX) method of invoicing prior to award in accordance with the FACSIMILE INVOICING or the FACSIMILE OR ELECTRONIC INVOICING provision must do so for all invoices. Failure to comply with the requirements of this clause will result in revocation of the Contractor's right to submit invoices by the FAX method.
 - (b) INSTRUCTIONS FOR SUBMITTING INVOICES VIA FACSIMILE.
- (1) When the Contractor has elected to transmit invoices by FAX, it is responsible for validating receipt of its FAXed invoice. Because DFAS-BVDF/CC cannot be held accountable for transmissions not received, the Contractor must verify transmission/receipt of its FAX by telephoning Customer Service (DFAS-BVDF/CC) at (800) 756-4571 (Options 2 and 2). Personnel are available to verify receipt of FAXed transmissions between 8 a.m. and 5 p.m., EST/EDT, Monday through Friday, excluding Federal holidays.
 - (2) The DFAS-BVDF/CC FAX numbers are—
 - (i) (614) 693-2473 for DFAS-BVDFB/CC; and
 - (ii) (614) 693-2537 for DFAS-BVDFP/CC.
 - (3) The Contractor shall include its FAX number on each document transmitted.
- (4) After transmitting the original invoice, the Contractor shall mark that invoice "ORIGINAL INVOICE FAXED" and retain it. The hard copy is **not** required for payment and shall **not** be mailed to the payment office unless DFAS-BVDF/CC specifically requests it.
 - (5) F.O.B. DESTINATION DELIVERIES.
 - (i) CERTIFICATION OF RECEIPT.
- (A) Receiving activity personnel will certify the receipt of fuel by preparing and signing one of the following documents:

- (a) The SF 1449, Solicitation/Contract/Order for Commercial Items; or
- (b) The DD Form 1155, Order for Supplies or Services; or
- (c) The DD Form 250, Material Inspection and Receiving Report; or
- (d) The DD Form 250-1, Tanker/Barge Material Inspection and Receiving Report (for tanker and barge deliveries

only).

deliveries:

(B) Payments to the Contractor will be based on the receipt of the "paying copies" of the receiving report to DESC-FII, Fort Belvoir, VA, and payment will be made in accordance with the terms of the contract.

(ii) PC&S DELIVERIES.

- (A) Overbillings--
- (a) That are less than or equal to 0.5 percent of the quantity listed on the receiving document will be paid as originally invoiced by the Contractor when the overbilled quantity is solely a result of a difference in measurement techniques.
- (b) That exceed 0.5 percent of the quantity listed on the receiving document will be paid based on the quantity as determined by the activity and annotated on the activity's receiving document.
 - (B) Underbillings will be paid as invoiced.
- (C) Notwithstanding any permissible variation percentage, payment is authorized for a percentage not to exceed 120 percent of the ordered quantity. Payment shall be made for quantity within this allowable variation listed on the receiving document as received and accepted by the activity and invoiced by the Contractor.

(6) F.O.B. ORIGIN DELIVERIES - RECEIVING REPORTS.

- (i) When FAXing an **invoice** for f.o.b. origin deliveries, the Contractor shall also FAX a copy of the applicable receiving report to DESC-FII, Room 2933, Fort Belvoir, VA, for GROUND FUELS (PC&S) DELIVERIES. DESC-FII's FAX number is (703) 767-9380. The receiving report shall be transmitted no later than two working days after each delivery.
 - (ii) The following forms, signed by the Quality Representative (QR), are acceptable receiving reports for f.o.b. origin
 - (A) DD Form 250 (Material Inspection and Receiving Report); or
 - (B) DD Form 250-1 (Tanker/Barge Material Inspection and Receiving Report).
- (iii) The signed copy, which certifies acceptance by the QR of the product prior to submission of the invoice, will have the following information stamped, printed, or typed on it: "ORIGINAL RECEIVING REPORT FOR PAYMENT OF INVOICE."
- (c) INVOICING DETENTION/DEMURRAGE COSTS VIA FACSIMILE. Detention/demurrage costs, allowable only on tank truck deliveries (not applicable to multiple drop tank truck or any tank wagon deliveries) and barge/tanker deliveries, will be the sole responsibility of the activity incurring them. Invoices for detention/demurrage costs will be submitted by the Contractor directly to the activity receiving the product. These provisions are applicable to DLA-owned/capitalized as well as non-DLA-owned/noncapitalized products. If the receiving activity is an Army activity, a copy of the detention/demurrage cost invoice must also be furnished to the following address:

COMMANDER US ARMY PETROLEUM CENTER ATTN SATPC-L NEW CUMBERLAND PA 17070-5008

(DESC 52.232-9FG5)

I1.03-8 CONTRACT TERMS AND CONDITIONS - COMMERCIAL ITEMS (PC&S) (PORTS INTERNET APPLICATION) (DESC SEP 2002)

(a) INSPECTION/ACCEPTANCE.

- (1) The Contractor shall only tender for acceptance those items that conform to the requirements of this contract. The Government reserves the right to inspect or test any supplies or services that have been tendered for acceptance. The Government may require repair or replacement of nonconforming supplies or reperformance of nonconforming services at no increase in contract price. The Government must exercise its post-acceptance rights (i) within a reasonable time after the defect was discovered or should have been discovered; and (ii) before any substantial change occurs in the condition of the item, unless the change is due to the defect in the item.
 - (2) Also see the REQUESTS FOR WAIVERS AND DEVIATIONS clause in the Addendum.
- (b) **ASSIGNMENT.** The Contractor or its assignee may assign its rights to receive payment due as a result of performance of this contract, to a bank, trust company, or other financing institution, including any Federal lending agency in accordance with the Assignment of Claims Act (31 U.S.C. 3727). However, when a third party makes a payment (e.g., use of the Government-wide commercial purchase card), the Contractor may not assign its right to receive payment under this contract.
 - (c) CHANGES. Changes in the terms and conditions of this contract may be made only by written agreement of the parties.
- (d) **DISPUTES.** This contract is subject to the Contract Disputes Act of 1978, as amended (41 U.S.C. 601-613). Failure of the parties to this contract to reach agreement on any request for equitable adjustment, claim, appeal or action arising under or relating to this contract shall be a dispute to be resolved in accordance with the clause at FAR 52.233-1, DISPUTES, which is incorporated herein by reference. The Contractor shall proceed diligently with performance of this contract, pending final resolution of any dispute arising under the contract.

- (e) **DEFINITIONS.** The clause at FAR 52.202-1, DEFINITIONS, is incorporated herein by reference.
- (f) **EXCUSABLE DELAYS.** The Contractor shall be liable for default unless nonperformance is caused by an occurrence beyond the reasonable control of the Contractor and without its fault or negligence, such as acts of God or the public enemy, acts of the Government in either it s sovereign or contractual capacity, fires, floods, epidemics, quarantine restrictions, strikes, unusually severe weather, and delays of common carriers. The Contractor shall notify the Contracting Officer in writing as soon as it is reasonably possible after the commencement of any excusable delay, setting forth the full particulars in connection therewith, shall remedy such occurrence with all reasonable dispatch, and shall promptly give written notice to the Contracting Officer of the cessation of such occurrence.

I1.03-8 (CONT'D)

(g) INVOICE.

- (1) The Contractor shall submit an original invoice and three copies (or electronic invoice, if authorized) to the address designated in the contract to receive invoices. An invoice must include--
 - (i) Name and address of the Contractor;
 - (ii) Invoice date and number;
 - (iii) Contract number, contract line item number, and, if applicable, the order number;
 - (iv) Description, quantity, unit of measure, unit price, and extended price of the item delivered;
- (v) Shipping number and date of shipment, including the bill of lading number and weight of shipment if shipped on Government bill of lading;
 - (vi) Terms of any prompt payment discount offered;
 - (vii) Name and address of official to whom payment is to be sent;
 - (viii) Name, title, and phone number of person to be notified in event of defective invoice.
- (ix) **Taxpayer Identification Number (TIN).** The Contractor shall include its TIN on the invoice only if required elsewhere in this contract; and

(x) Electronic funds transfer (EFT) banking information.

- (A) The Contractor shall include EFT banking information on the invoice only if required elsewhere in this contract.
- (B) If EFT banking information is not required to be on the invoice, in order for the invoice to be a proper invoice, the Contractor shall have submitted correct EFT banking information in accordance with the applicable solicitation provision, contract clause (e.g., 52.232-33, Payment by Electronic Funds Transfer Central Contractor Registration, or 52.232-34, Payment by Electronic Funds Transfer Other Than Central Contractor Registration), or applicable agency procedures.
 - (C) EFT banking information is not required if the Government waived the requirement to pay by EFT.
- (2) Invoices will be handled in accordance with the Prompt Payment Act (31 U.S.C. 3903) and Office of Management and Budget (OMB) prompt payment regulations at 5 CFR part 1315.
- (h) **ELECTRONIC INVOICING.** See the CONTRACT TERMS AND CONDITIONS COMMERCIAL ITEMS (PC&S) (PORTS INTERNET APPLICATION) ADDENDUM clause in Addendum 2.
- (i) **PATENT INDEMNITY.** The Contractor shall indemnify the Government and its officers, employees and agents against liability, including costs, for actual or alleged direct or contributory infringement of, or inducement to infringe, any United States or foreign patent, trademark or copyright, arising out of the performance of this contract, provided the Contractor is reasonably notified of such claims and proceedings.
- (j) **PAYMENT.** Payment shall be made for items accepted by the Government that have been delivered to the delivery destinations set forth in this contract. The Government will make payment in accordance with the Prompt Payment Act (31 U.S.C 3903) and OMB prompt payment regulations at 5 CFR part 1315. In connection with any discount offered for early payment, time shall be computed from the date of the invoice. For the purposes of computing the discount earned, payment shall be considered to have been made on the date which appears on the payment check or the specified payment date if an electronic funds transfer payment is made.
- (k) **RISK OF LOSS.** Unless the contract specifically provides otherwise, risk of loss or damage to the supplies provided under this contract shall remain with the Contractor until, and shall pass to the Government upon--
 - (1) Delivery of the supplies to a carrier, if transportation is f.o.b. origin; or
 - (2) Delivery of the supplies to the Government at the destination specified in the contract, if transportation is f.o.b. destination.
 - (1) TAXES. See Addendum 2.
- (m) **TERMINATION FOR THE GOVERNMENT'S CONVENIENCE.** The Government reserves the right to terminate this contract, or any part thereof, for its sole convenience. In the event of such termination, the Contractor shall immediately stop all work hereunder and shall immediately cause any and all of its suppliers and subcontractors to cease work. Subject to the terms and conditions of this contract, the Contractor shall be paid a percentage of the contract price reflecting the percentage of the work performed prior to the notice of termination, plus reasonable charges the Contractor can demonstrate to the satisfaction of the Government using its standard record keeping system, have resulted from the termination. The Contractor shall not be required to comply with the cost accounting standards or contract cost principles for this purpose. This paragraph does not give the Government any right to audit the Contractor's records. The Contractor shall not be paid for any work performed or costs incurred which reasonably could have been avoided.
- (n) **TERMINATION FOR CAUSE.** The Government may terminate this contract, or any part hereof, for cause in the event of any default by the Contractor, or if the Contractor fails to comply with any contract terms and conditions, or fails to provide the Government, upon request, with adequate assurances of future performance. In the event of termination for cause, the Government shall not be liable to the Contractor for any amount for supplies or services not accepted, and the Contractor shall be liable to the Government for any and all rights and remedies provided by law. If it is determined that the Government improperly terminated this contract for default, such termination shall be deemed a termination for convenience.

I1.03-8 (CONT'D)

- (o) **TITLE.** Unless specified elsewhere in this contract, title to items furnished under this contract shall pass to the Government upon acceptance, regardless of when or where the Government takes physical possession.
- (p) **WARRANTY.** The Contractor warrants and implies that the items delivered hereunder are merchantable and fit for use for the particular purpose described in this contract.
- (q) **LIMITATION OF LIABILITY.** Except as otherwise provided by an express warranty, the Contractor will not be liable to the Government for consequential damages resulting from any defect or deficiencies in accepted items.
- (r) **OTHER COMPLIANCES.** The Contractor shall comply with all applicable Federal, State, and local laws, executive orders, rules, and regulations applicable to its performance under this contract.
- (s) **COMPLIANCE WITH LAWS UNIQUE TO GOVERNMENT CONTRACTS.** The Contractor agrees to comply with 31 U.S.C. 1352 relating to limitations on the use of appropriated funds to influence certain Federal contracts; 18 U.S.C. 431 relating to officials not to benefit; 40 U.S.C. 327 et seq., Contract Work Hours and Safety Standards Act; 41 U.S.C. 51-58, Anti- Kickback Act of 1986, 41 U.S.C. 265 and 10 U.S.C. 2409 relating to whistle blower protections; 49 U.S.C. 40118, Fly American; and 41 U.S.C. 423 relating to procurement integrity.
- (t) **ORDER OF PRECEDENCE.** Any inconsistencies in this solicitation or contract shall be resolved by giving precedence in the following order:
 - (1) The schedule of supplies/services;
- (2) The Assignments; Disputes, Payments; Invoices; Other Compliances; and Compliance with Laws Unique to Government Contracts paragraphs of this clause;
 - (3) The clause at 52.212-5;
 - (4) Addenda to this solicitation or contract, including any license agreements for computer software;
 - (5) Solicitation provisions if this is a solicitation;
 - (6) Other paragraphs of this clause;
 - (7) Standard Form 1449;
 - (8) Other documents, exhibits, and attachments; and
 - (9) The specification.

(FAR 52.212-4, tailored/DESC 52.212-9F51)

K1.01-10 OFFEROR REPRESENTATIONS AND CERTIFICATIONS - COMMERCIAL ITEMS (ALTERNATES I/II)

(JUN 2003/APR 2002/OCT 2000)

- (a) **DEFINITIONS.** As used in this provision--
- (1) **Emerging small business** means a small business concern whose size is no greater than 50 percent of the numerical size standard for the NAICS code designated.
 - (2) Forced or indentured child labor means all work or service—
- (i) Exacted from any person under the age of 18 under the menace of any penalty for its nonperformance and for which the worker does not offer himself voluntarily; or
- (ii) Performed by any person under the age of 18 pursuant to a contract, the enforcement of which can be accomplished by process of penalties.
 - (3) Service-disabled veteran-owned small business concern—
 - (i) Means a small business concern-
- (A) Not less than 51 percent of which is owned by one or more service-disabled veterans or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more service-disabled veterans; and
- (B) The management and daily business operations are controlled by one or more service-disabled veterans or, in the base of a veteran with permanent and severe disability, the spouse or permanent caregiver of such veteran.
- (ii) **Service-disabled veteran** means a veteran, as defined in 38 U.S.C. 101(2), with a disability that is service-connected, as defined in 38 U.S.C. 101(16).
- (4) **Small business concern** means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the criteria in 13 CFR Part 121 and size standards in this solicitation.
 - (5) Veteran-owned small business concern means a small business concern—
- (i) Not less than 51 percent of which is owned by one or more veterans (as defined at 38 U.S.C. 101(2)) or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more veterans; and
 - (ii) The management and daily business operations of which are controlled by one or more veterans.
- (6) **Women-owned business concern** means a concern that is at least 51 percent owned by one or more women; or in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more women; and whose management and daily business operations are controlled by one or more women.

a small business concern.

- (7) Women-owned small business concern means a small business concern--
- (i) That is at least 51 percent owned by one or more women; or, in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more women; and
 - (ii) Whose management and daily business operations are controlled by one or more women.
- (b) TAXPAYER IDENTIFICATION NUMBER (TIN) (26 U.S.C. 6109, 31 U.S.C. 7701). (Not applicable if the offeror is required to provide this information to a central contractor registration database to be eligible for award.)
- (1) All offerors must submit the information required in paragraphs (b)(3) through (b)(5) of this provision to comply with debt collection requirements of 31 U.S.C. 7701(c) and 3325(d), reporting requirements of 26 U.S.C. 6041, 6041A, and 6050M, and implementing regulations issued by the Internal Revenue Service (IRS).
- (2) The TIN may be used by the Government to collect and report on any delinquent amounts arising out of the offeror's relationship with the Government (31 U.S.C. 7701(c)(3)). If the resulting contract is subject to the payment reporting requirements described in FAR 4.904, the TIN provided hereunder may be matched with IRS records to verify the accuracy of the offeror's TIN.

(3) TAXPAYER IDENTIFICATION NUMBER (TIN).
[] TIN:
[] TIN has been applied for.
[] TIN is not required because:
[] Offeror is a nonresident alien, foreign corporation, or foreign partnership that does not have income effectively
connected with the conduct of a trade or business in the U.S. and does not have an office or place of business or a fiscal paying agent in the U.S.
[] Offeror is an agency or instrumentality of a foreign government;
[] Offeror is an agency or instrumentality of a Federal government;
(4) TYPE OF ORGANIZATION.
[] Sole proprietorship;
[] Partnership;
[] Corporate entity (not tax-exempt);
[] Corporate entity (tax-exempt);
[] Government entity (Federal, State, or local);
[] Foreign government;
[] International organization per 26 CFR 1.6049-4;
[] Other:
(5) COMMON PARENT.
[] Offeror is not owned or controlled by a common parent.
[] Name and TIN of common parent:
Name
TIN
(c) Offerors must complete the following representations when the resulting contract is to be performed in the United States or it
outlying areas. Check all that apply.
(1) SMALL BUSINESS CONCERN. The offeror represents as part of its offer that it
[] is
[] is not

K1.01-10 (CONT'D) (2) VETERAN-OWNED SMALL BUSINESS CONCERN. (Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.) The offeror represents as part of its offer that it— [] is [] is not a veteran-owned small business concern. (3) SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS CONCERN. (Complete only if the offeror represented itself as a veteran-owned small business concern in paragraph (c)(2) of this provision.) The offeror represents as part of its offer that it-[] is [] is not a service-disabled veteran-owned small business concern. (4) SMALL DISADVANTAGED BUSINESS CONCERN. (Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.) The offeror represents, for general statistical purposes, that it-[] is [] is not a small disadvantaged business concern as defined in 13 CFR 124.1002. (5) WOMEN-OWNED SMALL BUSINESS CONCERN. (Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.) The offeror represents that it--[] is [] is not a women-owned small business concern.

NOTE: Complete paragraphs (c)(6) and (c)(7) only if this solicitation is expected to exceed the simplified acquisition threshold.

(6) WOMEN-OWNED BUSINESS CONCERN (OTHER THAN SMALL BUSINESS CONCERN). (Complete only if the offeror is a women-owned business concern and did not represent itself as a small business concern in paragraph (c)(1) of this provision.) The offeror represents that it -

[] is

a women owned business concern.

(7) **TIE BID PRIORITY FOR LABOR SURPLUS AREA CONCERNS.** If this is an invitation for bid, small business offerors may identify the labor surplus areas in which costs to be incurred on account of manufacturing or production (by offeror or first-tier subcontractors) amount to more than 50 percent of the contract price.

PROGRAM AND FOR THE TARGETED INDUSTRY CATEGORIES	LL BUSINESS COMPETITIVENESS DEMONSTRATION ORIES UNDER THE SMALL BUSINESS COMPETITIVENESS has represented itself to be a small business concern under the size standards
(i) (Complete only for solicitations indicated of the four designated industry groups (DIGs)). The offeror representations in the contract of the four designated industry groups (DIGs) in the offeror representation of the four designated industry groups (DIGs).	d in an addendum as being set-aside for emerging small businesses in on sents as part of its offer that it
[] is [] is not	
an emerging small business.	
(ii) (Complete only for solicitations indicated (TICs) or four designated industry groups (DIGs)). The offeror re	d in an addendum as being for one of the targeted industry categories epresents as follows:
the solicitation is expressed in terms of number of employees); or (B) The offeror's average annual gross reversely. Revenues column if size standard stated in the solicitation is expressely.	r the past 12 months (check the Employees column if size standard stated in renue for the last 3 fiscal years (check the Average Annual Gross Number of ed in terms of annual receipts).
(Check one of the following:)	
NUMBER of EMPLOYEES	AVERAGE ANNUAL GROSS REVENUES
ADJUSTMENT FOR SMALL DISADVANTAGED BUSINESS (D STATUS AND REPORTING, and the offeror desires a benefit based
[] is	

certified by the Small Business Administration as a small disadvantaged business concern and identified, on the date of this representation, as a certified small disadvantaged business concern in the database maintained by the Small Business Administration (PRO-Net), and that no material change in disadvantaged ownership and control has occurred since its certification, and, where the concern is owned by one or more individuals claiming disadvantaged status, the net worth of each individual upon whom the certification is based does not exceed \$750,000 after taking into account the applicable exclusions set forth at 13 CFR 124.104(c)(2); or

(B) It
[] has [] has not
submitted a completed application to the Small Business Administration or a Private Certifier to be certified as a small disadvantaged business concern in accordance with 13 CFR 124, Subpart B, and a decision on that application is pending, and that no material change in disadvantaged ownership and control has occurred since its application was submitted.
(ii) JOINT VENTURE UNDER THE PRICE EVALUATION ADJUSTMENT FOR SMALL DISADVANTAGED BUSINESS CONCERNS. The offeror represents, as part of its offer, that it is a joint venture that complies with the requirements in 13 CFR 124.1002(f) and that the representation in paragraph (c)(9)(i) of this provision is accurate for the small disadvantaged business concern that is participating in the joint venture. The offeror shall enter the name of the small disadvantaged business concern that is participating in the joint venture:
(iii) ADDRESS. The offeror represents that its address—
[] is [] is not
in a region for which a small disadvantaged business procurement mechanism is authorized and its address has not changed since its certification as a small disadvantaged business concern or submission of its application for certification. The list of authorized small disadvantaged business procurement mechanisms and regions is posted at http://www.arnet/gov/References/sdbadjustments.htm . The offeror shall use the list in effect on the date of this solicitation. Address, as used in this provision, means the address of the offeror as listed on the Small Business Administration's register of small disadvantaged business concerns or the address on the completed application that the concern has submitted to the Small Business Administration or a Private Certifier in accordance with 13 CFR part 124, subpart B. For joint ventures, address refers to the address of the small disadvantaged business concern that is participating in the joint venture.
(10) HUBZONE SMALL BUSINESS CONCERN. (Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.) The offeror represents as part of its offer that (i) It
[] is [] is not
a HUBZone small business concern listed, on the date of this representation, on the List of Qualified HUBZone Small Business Concerns Maintained by the Small Business Administration, and no material change in ownership and control, principal office, or HUBZone employee percentage has occurred since it was certified by the Small Business Administration in accordance with 13 CFR Part 126; and
(ii) It
[] is [] is not
a joint venture that complies with the requirements of 13 CFR Part 126, and the representation in paragraph (c)(10)(i) of this provision is accurate for the HUBZone small business concern or concerns that are participating in the joint venture. (The offeror shall enter the name or names of the HUBZone small business concern or concerns that are participating in the joint venture:
Each HUBZone small business concern participating in the joint venture shall submit a separate signed copy of the HUBZone representation

K1.01-10

(CONT'D)

	Complete if the offeror represented itself as disadvantaged in paragraph $(c)(4)$ or $(c)(9)$ of this provision.) The egory in which its ownership falls:
[] Black American
]] Hispanic American
]] Native American (American Indians, Eskimos, Aleuts, or Native Hawaiians).
]	Asian-Pacific American (persons with origin from Burma, Thailand, Malaysia, Indonesia, Singapore, Brunei, Japan, China, Taiwan, Laos, Cambodia (Kampuchea), Vietnam, Korea, The Philippines, U.S. Trust Territory of the Pacific Islands (Republic of Palau), Republic of the Marshall Islands, Federated States of Micronesia, the Commonwealth of the Northern Mariana Islands, Guam, Samoa, Macao, Hong Kong, Fiji, Tonga, Kiribati, Tuvalu, or Nauru).
]] Subcontinent Asian (Asian-Indian) American (persons with origins from India, Pakistan, Bangladesh, Sri Lanka, Bhutan, the Maldives Islands, or Nepal).
	[] Individual/concern, other than one of the preceding.
• •	ESENTATIONS REQUIRED TO IMPLEMENT PROVISIONS OF EXECUTIVE ORDER 11246. EVIOUS CONTRACTS AND COMPLIANCE. The offeror represents that It
	[] has
	[] has not
part	icipated in a previous contract or subcontract subject to the EQUAL OPPORTUNITY clause of this solicitation; and
(ii)	It
	[] has [] has not
filed	all required compliance reports.
(2) AF (i)	FIRMATIVE ACTION COMPLIANCE. The offeror represents that It
	[] has developed and has on file[] has not developed and does not have on file
at e Subparts 60-1 and 60-2), o	ach establishment, affirmative action programs required by rules and regulations of the Secretary of Labor (41 CFR or
(ii)	It
regulations of the Secretar	[] has not previously had contracts subject to the written affirmative action programs requirement of the rules and y of Labor.

121.01-10	(CONT D)	
	(a) CERTIFICATION RECADDING PAYMENTS	TO INFLUENCE FEDERAL TRANSACTIONS (31 U.S.C. 1352).
(Annlies only		omission of its offer, the offeror certifies to the best of its knowledge and
	<u> </u>	to any person for influencing or attempting to influence an officer or
		e of Congress or an employee of a Member of Congress on his or her
	nection with the award of any resultant contract.	to Congress of an employee of a member of Congress on his of her
benan in com	-	2003) (DFARS 252.225-7020). (Applies only if DFARS clause 252.225-
7021 TDAD		erence in this solicitation.) DFARS 252.225-7020 is hereby
	l by reference in its entirety; only the certification port	
incor por ateu		MENTS ACT clause of this solicitation, the offeror certifies that each end
product to be	· · · · · ·	ragraph (2) below, is a U.Smade qualifying country, designated country,
-	usin country, or NAFTA country end product.	agraph (2) below, is a 0.5made quantying country, designated country,
Caribbean Ba	(2) The following supplies are other nondesignated	country and products
	(2) The following supplies are other hondesignated (country end products.
	(Insert line item no.)	(Insert country of origin)
	,	` ' ' ' ' ' ' ' ' ' ' ' ' ' ' ' ' ' ' '
	(g) BUY AMERICAN ACT NORTH AMERICAN	FREE TRADE AGREEMENT IMPLEMENTATION ACT
BALANCE (—·	003) (DFARS 252.225-7035). (Applies only if DFARS clause 252.225-
		DE AGREEMENT IMPLEMENTATION ACT – BALANCE OF
		in this solicitation.) DFARS 252.225-7035 is hereby incorporated by
	its entirety; only the certification portion is reproduced	
		N ACT – NORTH AMERICAN FREE TRADE AGREEMENT
IMPLEMEN	TATION ACT – BALANCE OF PAYMENTS PROGRAI	
IVII EEVIEIV		ted in subparagraph (2) below, is a domestic end product; and
		ed to have been mined, produced, or manufactured outside the United
States or a du	alifying country.	d to have been inflied, produced, or manufactured outside the office
states of a qu	(2) The offeror shall identify all end products that ar	e not domestic and products
		ies are qualifying country (except Canada) end products:
	(1) The offeror certifies that the following suppr	es are quantying country (except Canada) end products:
	(Insert line item number)	(Insert country of origin)
	(ii) The offeror certifies that the following suppli	es are NAFTA country end products:
	() The offered certained that the following suppli	

(Insert country of origin)

(Insert country of origin (if known))

(iii) The following supplies are other foreign end products including end products manufactured in the United States that do

(Insert line item number)

(Insert line item number)

not qualify as domestic end product:

$(h) \ \ \textbf{CERTIFICATION REGARDING DEBARMENT, SUSPENSION OR INELIGIBILITY FOR AWARD (EXECUTIVE ORDER 12549)}.$

	The offeror certifies, to the best of its knowledge and bel	ief, that
	(1) The offeror and/or any of its principals	
	[] are [] are not	
and	presently debarred, suspended, proposed for debarment, or	or declared ineligible for the award of contracts by any Federal agency
	(2) [] have or [] have not,	
contract or sub-	fraud or a criminal offense in connection with obtaining, atte	victed of or had a civil judgment rendered against them for: empting to obtain, or performing a Federal, state or local government g to the submission of offers; or commission of embezzlement, theft, tents, tax evasion, or receiving stolen property; and
offenses.	presently indicted for, or otherwise criminally or civilly o	charged by a government entity with, commission of any of these
(EXECUTIVE	at are included in the List of Products Requiring Contrac	F CHILD LABOR FOR LISTED END PRODUCTS paragraph (i)(1) any end products being acquired under this tor Certification as to Forced or Indentured Child Labor, unless
	(Insert end product)	(Insert country of origin)
	(Insert end product)	(Insert country of origin)
	(Insert end product)	(Insert country of origin)
	(Insert end product)	(Insert country of origin)
	(Insert end product)	(Insert country of origin)

(2) CERTIFICATION. [If the Contracting Officer has identified end products and countries of origin in paragraph (i)(1) of this provision, then the offeror must certify to either (i)(2)(i) or (i)(2)(ii) by checking the appropriate block.]			
(i) [] The offeror will not supply an end product li manufactured in the corresponding country as listed for that product.	sted in paragraph (i)(1) of this provision that was mined, produced, or		
(ii) [] The offeror may supply an end product listed manufactured in the corresponding country as listed for that product. The of whether forced or indentured child labor was used to mine, produce, or man basis of those efforts, the offeror certifies that it is not aware of any such use	ufacture any such end product furnished under this contract. On the		

K1.05 OFFEROR REPRESENTATIONS AND CERTIFICATIONS - COMMERCIAL ITEMS (NOV 1995)

- (a) **DEFINITIONS.** As used in this clause--
- (1) **Foreign person** means any person other than a United States person as defined in Section 16(2) of the Export Administration Act of 1979 (50 U.S.C. App. Sec 2415).
- (2) **United States person** is defined in Section 16(2) of the Export Administration Act of 1979 and means any United States resident or national (other than an individual resident outside the United States and employed by other than a United States person), any domestic concern (including any permanent domestic establishment of any foreign concern), and any foreign subsidiary or affiliate (including any permanent foreign establishment) of any domestic concern that is controlled in fact by such domestic concern, as determined under regulations of the President.
 - (b) **CERTIFICATION.** By submitting this offer, the offeror, if a foreign person, company, or entity, certifies that it-
 - (1) Does not comply with the Secondary Arab Boycott of Israel; and
- (2) Is not taking or knowingly agreeing to take any action, with respect to the Secondary Boycott of Israel by Arab countries, which 50 U.S.C. App. Sec 2407(a) prohibits a United States person from taking.

(DFARS 252.212-7000, tailored)

K85 DISCLOSURE OF OWNERSHIP OR CONTROL BY THE GOVERNMENT OF A TERRORIST COUNTRY (MAR 1998)

- (a) **DEFINITIONS.** As used in this provision--
- (1) **Government of a terrorist country** includes the state and the government of a terrorist country, as well as any political subdivision, agency, or instrumentality thereof.
- (2) **Terrorist country** means a country determined by the Secretary of State, under Section 6(j)(1)(A) of the Export Administration Act of 1979 (50 U.S.C. App. 2405(j)(i)(A)), to be a country the government of which has repeatedly provided support for acts of international terrorism. As of the date of this provision, terrorist countries include Cuba, Iran, Iraq, Libya, North Korea, Sudan, and Syria.
 - (3) Significant interest, as used in this provision means--
- (i) Ownership of or beneficial interest in 5 percent or more of the firm's or subsidiary's securities. Beneficial interest includes holding 5 percent or more of any class of the firm's securities in "nominee shares," "street names," or some other method of holding securities that does not disclose the beneficial owner;
 - (ii) Holding a management position in the firm, such as director or officer;
 - (iii) Ability to control or influence the election, appointment, or tenure of directors or officers in the firm;
- (iv) Ownership of 10 percent or more of the assets of a firm such as equipment, buildings, real estate, or other tangible assets of the firm; or
 - (v) Holding 50 percent or more of the indebtedness of a firm.
- (b) **PROHIBITION ON AWARD.** In accordance with 10 U.S.C. 2327, no contract may be awarded to a firm or subsidiary of a firm if the government of a terrorist country has a significant interest in the firm or subsidiary or, in the case of a subsidiary, the firm that owns the subsidiary, unless a waiver is granted by the Secretary of Defense.

(c) DISCLOSURE.

If the government of a terrorist country has a significant interest in the offeror or a subsidiary of the offeror, the offeror shall disclose such interest in an attachment to its offer. If the offeror is a subsidiary, it shall also disclose any significant interest each government has in any firm that owns or controls the subsidiary. The disclosure shall include--

- (1) Identification of each government holding a significant interest; and
- (2) A description of the significant interest held by each Government.

(DFARS 252.209-7001)

L2.05-5

INSTRUCTIONS TO OFFERORS - COMMERCIAL ITEMS

(PC&S) (DESC AUG 2001)

- (a) **AMENDMENTS TO SOLICITATIONS.** If this solicitation is amended, all terms and conditions that are not amended remain unchanged. Offerors shall acknowledge receipt of any amendment to this solicitation by the date and time specified in the amendment(s).
 - (b) MASTER SOLICITATION.
- (1) This solicitation is [], is not [X] a master solicitation for the HONDURAS PC&S Purchase Program. If this is a master solicitation, it will contain the terms and conditions for this solicitation and for future supplemental solicitations in the program year. Each supplemental solicitation will incorporate by reference the same terms and conditions as this master solicitation, except as specifically stated in that supplemental solicitation. The identical terms and conditions will not be repeated. (Therefore, if this is a master solicitation, it should be retained for the duration of the program.) However, each supplemental solicitation will be considered a separate and individual solicitation.
- (2) The initial opening/closing date for the solicitation is <u>JANUARY 15, 2004</u>. Subsequent openings/closings for future requirements will be on an as-required basis starting with the first supplemental solicitation and thereafter until the end of the program ordering period as stated in the solicitation.

(c) SUBMISSION, MODIFICATION, REVISION, AND WITHDRAWAL OF OFFERS.

- (1) Unless other methods (e.g., electronic commerce or facsimile) are permitted in the solicitation, signed and dated offers and modifications thereto shall be submitted in paper media in sealed envelopes or packages (i) addressed to the office specified in the solicitation, and (ii) showing the time and date specified for receipt, the solicitation number, and the name and address of the offeror at or before the exact time specified in this solicitation. Offerors using commercial carriers should ensure that the offer is marked on the outermost wrapper with the information in subdivisions (i) and (ii) above. Offers may be submitted on the SF 1449, letterhead stationery, or as otherwise specified in the solicitation.
 - (2) The first page of the offer must show--
 - (i) The solicitation number;
 - (ii) The name, address, and telephone and facsimile numbers of the offeror (and electronic address if available);
- (iii) Include name, title, and signature of person authorized to sign the offer. Offers signed by an agent shall be accompanied by evidence of that agent's authority, unless that evidence has been previously furnished to the issuing office.
- (iv) A technical description of the items being offered in sufficient detail to evaluate compliance with the requirements in the solicitation. This may include product literature, or other documents, if necessary;
 - (v) Terms of any express warranty;
 - (vi) Price and any discount terms; and
 - (vii) A completed copy of the representations and certifications in the Offeror Submission Package.
 - (3) IFBs ONLY.

rejected.

- (i) Facsimile bids _____ authorized for this solicitation.
- (ii) **EVALUATION Net Payment Terms**. Offers under an IFB that include net payment terms less than 30 days will be determined nonresponsive.
 - (iii) Prices shall be offered on an economic price adjustment basis only. Firm prices will be nonresponsive and will be
- (iv) The prices set forth on the Price Data Sheet in the block marked "Bid Price" will be a per gallon price. These prices shall not exceed six digits to the right of the decimal (e.g., \$1.030454).

(4) RFPs ONLY.

- (i) If the offer is not submitted on the SF 1449, include a statement specifying the extent of agreement with all terms, conditions, and provisions included in the solicitation. Offers that fail to furnish required representations or information, or that reject the terms and conditions of the solicitation may be excluded from consideration.
- (ii) Past performance information, when included as an evaluation factor, to include recent and relevant contracts for the same or similar items and other references (including contract numbers, points of contact with telephone numbers and other relevant information); and
- (d) NORTH AMERICAN INDUSTRY CLASSIFICATION SYSTEM (NAICS) CODE AND SMALL BUSINESS SIZE STANDARD. The NAICS code and small business size standard for this acquisition appear in Block 10 of the solicitation cover sheet (SF 1449). However, the small business size standard for a concern that submits an offer in its own name, but which proposes to furnish an item that it did not itself manufacture, is 500 employees.
- (e) **PERIOD FOR ACCEPTANCE OF OFFERS.** The offeror agrees to hold the prices in its offer firm for <u>120</u> calendar days from the date specified for receipt of offers, unless another time period is specified in an addendum to the solicitation.
- (f) **PRODUCT SAMPLES.** When required by the solicitation, product samples shall be submitted at or prior to the time specified for receipt of offers. Unless otherwise specified in this solicitation, these samples shall be submitted at no expense to the Government, and returned at the sender's request and expense, unless they are destroyed during preaward testing.
- (g) **MULTIPLE OFFERS.** Offerors are encouraged to submit multiple offers presenting alternative terms and conditions or commercial items for satisfying the requirements of this solicitation. Each offer submitted will be evaluated separately.

(h) LATE SUBMISSIONS, MODIFICATIONS, REVISIONS, AND WITHDRAWALS OF OFFERS.

- (1) Offerors are responsible for submitting offers, and any modifications, revisions, or withdrawals, so as to reach the Government office designated in the solicitation by the time specified in the solicitation. If no time is specified in the solicitation, the time for receipt is 4:30 p.m., local time, for the designated Government office on the date that offers or revisions are due.
- (2) (i) Any offer, modification, revision, or withdrawal of an offer received at the Government office designated in the solicitation after the exact time specified for receipt of offers is "late" and will not be considered unless it is received before award is made, the Contracting Officer determines that accepting the late offer would not unduly delay the acquisition; and--
- (A) If it was transmitted through an electronic commerce method authorized by the solicitation, it was received at the initial point of entry to the Government infrastructure not later than 5:00 p.m. one working day prior to the date specified for receipt of offers; or
- (B) There is acceptable evidence to establish that it was received at the Government installation designated for receipt of offers and was under the Government's control prior to the time set for receipt of offers; or
 - (C) If this solicitation is a request for proposals, it was the only proposal received.
- (ii) However, a late modification of an otherwise successful offer, that makes its terms more favorable to the Government, will be considered at any time it is received and may be accepted.
- (3) Acceptable evidence to establish the time of receipt at the Government installation includes the time/date stamp of that installation on the offer wrapper, other documentary evidence of receipt maintained by the installation, or oral testimony or statements of Government personnel.
- (4) If an emergency or unanticipated event interrupts normal Government processes so that offers cannot be received at the Government office designated for receipt of offers by the exact time specified in the solicitation, and urgent Government requirements preclude amendment of the solicitation or other notice of an extension of the closing date, the time specified for receipt of offers will be deemed to be extended to the same time of day specified in the solicitation on the first work day on which normal Government processes resume.
- (5) Offers may be withdrawn by written notice received at any time before the exact time set for receipt of offers. Oral offers in response to oral solicitations may be withdrawn orally. If the solicitation authorizes facsimile offers, offers may be withdrawn via facsimile at any time before the exact time set for receipt of offers, subject to the conditions specified in the solicitation concerning facsimile offers. An offer may be withdrawn in person by an offeror or its authorized representative if, before the exact time set for receipt of offers, the identity of the person requesting withdrawal is established and the person signs a receipt for the offer.
 - (i) Unless otherwise specified in the solicitation, the offeror may propose to provide any item or combination of items.
- (j) Proposals submitted in response to this solicitation shall be in English and in U.S. dollars unless otherwise permitted by the solicitation.
 - (k) Offerors may submit revised proposals only if requested or allowed by the Contracting Officer.
- (l) Proposals may be withdrawn at any time before award. Withdrawals are effective upon receipt of notice by the Contracting Officer.

(m) CONTRACT AWARD.

- (1) RFPs ONLY (not applicable to IFBs).
- (i) While the Government intends to evaluate offers and award a contract without discussions, it reserves the right to conduct discussions if later determined by the Contracting Officer to be necessary.

L2.05-5 (CONT'D)

- (ii) If the Contracting Officer determines that negotiations are necessary, the Government will then evaluate proposals and award a contract after conducting discussions with offerors whose proposals have been determined to be within the competitive range. If the Contracting Officer determines that the number of proposals that would otherwise be in the competitive range exceeds the number at which an efficient competition can be conducted, the Contracting Officer may limit the number of proposals in the competitive range to the greatest number that will permit an efficient competition among the most highly rated proposals. Therefore, the offeror's initial proposal should contain the offeror's best terms from a price and technical standpoint.
 - (iii) Exchanges with offerors after receipt of a proposal do not constitute a rejection or counteroffer by the Government.
- (2) The Government intends to award a contract or contracts resulting from this solicitation to the responsible offeror(s) whose offer(s) conforming to the solicitation will be most advantageous to the Government, cost or price and other factors (including subfactors) specified elsewhere in this solicitation, considered.
 - (3) The Government may reject any or all offers if such action is in the Government's interest.
 - (4) The Government may waive informalities and minor irregularities in offers received.
- (5) The Government may accept any item or group of items of a proposal, unless the offeror qualifies the proposal by specific limitations. Unless otherwise provided in the Schedule, proposals may not be submitted for quantities less than those specified. The Government reserves the right to make an award on any item for a quantity less than the quantity offered, at the unit prices offered, unless the offeror specifies otherwise in the offer.
- (6) A written award or acceptance of offer mailed or otherwise furnished to the successful offeror within the time specified in the offer shall result in a binding contract without further action by either party.
 - (7) The Government may disclose the following information in postaward debriefings to other offerors:
 - (i) The overall evaluated cost or price and technical rating of the successful offeror;
 - (ii) The overall ranking of all offerors, when any ranking was developed by the agency during source selection;
 - (iii) A summary of the rationale for award; and
 - (iv) For acquisitions of commercial items, the make and model of the item to be delivered by the successful offeror.

(n) AVAILABILITY OF REQUIREMENTS DOCUMENTS CITED IN THE SOLICITATION.

(1) (i) The GSA Index of Federal Specifications, Standards and Commercial Item Descriptions, FPMR Part 101-29, and copies of specifications, standards, and commercial item descriptions cited in this solicitation may be obtained for a fee by submitting a request to--

GSA, FEDERAL SUPPLY SERVICE SPECIFICATIONS SECTION 470 EAST L'ENFANT PLAZA, SW, SUITE 8100 WASHINGTON, DC 20407 TELEPHONE: (202) 619-8925

FAX: (202) 619-8978

- (ii) If the General Services Administration, Department of Agriculture, or Department of Veterans Affairs issued this solicitation, a single copy of specifications, standards, and commercial item descriptions cited in this solicitation may be obtained free of charge by submitting a request to the address in (i) above. Additional copies will be issued for a fee.
- (2) The DoD Index of Specifications and Standards (DoDISS) and documents listed in it may be obtained either through the Defense Standardization Program Internet website at http://www.dsp.dla.mil or from the--

DEPARTMENT OF DEFENSE SINGLE STOCK POINT (DODSSP) BUILDING 4, SECTION D 700 ROBBINS AVENUE PHILADELPHIA, PA 19111-5094 TELEPHONE: (215) 697-2179

FAX: (215) 697-1462

- (i) Automatic distribution may be obtained on a subscription basis.
- (ii) Order forms, pricing information, and customer support information may be obtained--
 - (A) By telephone at (215) 697-2179; or
 - (B) Through the DoDSSP Internet site at http://assist.daps.mil.

L2.05-5 (CONT'D)

and

- (3) Nongovernment (voluntary) standards must be obtained from the organization responsible for their preparation, publication, or maintenance.
- (o) DATA UNIVERSAL NUMBERING SYSTEM (DUNS) NUMBER. (Applies to offers exceeding \$25,000.) The offeror shall enter, in the block with its name and address on the cover page of its offer, the annotation "DUNS" followed by the DUNS number that identifies the offeror's name and address. If the offeror does not have a DUNS number, it should contact Dun and Bradstreet to obtain one at no charge. An offeror within the United States may call 1-800-333-0505. The offeror may obtain more information regarding the DUNS number, including locations of local Dun and Bradstreet Information Services offices for offerors located outside the United States, from the Internet home page at http://www.customerservice@dnb.com. If an offeror is unable to locate a local service center, it may send an e-mail to Dun and Bradstreet at globalinfo@mail.dnb.com.

(FAR 52.212-1, tailored/DESC 52.212-9F20)

L2.11-2 FACSIMILE PROPOSALS (OCT 1997)

- (a) **DEFINITION. Facsimile proposal**, as used in this provision, means a proposal, revision, or modification of a proposal, or withdrawal of a proposal that is transmitted to and received by the Government via facsimile machine.
- (b) Offerors may submit facsimile proposals as responses to this solicitation. Facsimile proposals are subject to the same rules as paper proposals.
 - (c) The telephone number of receiving facsimile equipment is (703) 767-8506.
- (d) If any portion of a facsimile proposal received by the Contracting Officer is unreadable to the degree that conformance to the essential requirements of the solicitation cannot be ascertained from the document—
 - (1) The Contracting Officer immediately shall notify the offeror and permit the offeror to resubmit the proposal;
 - (2) The method and time for resubmission shall be prescribed by the Contracting Officer after consultation with the offeror;
- (3) The resubmission shall be considered as if it were received at the date and time of the original unreadable submission for the purpose of determining timeliness, provided the offeror complies with the time and format requirements for resubmission prescribed by the Contracting Officer.
- (e) The Government reserves the right to make award solely on the facsimile proposal. However, if requested to do so by the Contracting Officer, the apparently successful offeror promptly shall submit the complete original signed proposal.

(FAR 52.215-5)